

Kick Off

this school year with

MyPaymentsPlus!

Cafeteria payments made easy... and on-the-go!



Use MyPaymentsPlus to:

- Check account balances online www.mypaymentsplus.com
- Make payments using a credit card, debit card, or e-check 24/7
- Get notifications when your student's account when it reaches a low balance threshold
- Monitor cafeteria purchase history and receive low balance alerts
- Set up Auto-Pay

Downloading the App:

Once you've created an account online, download the mobile app for account management on-the-go

- Search: "MyPaymentsPlus"
- Available for iOS and Android

Easy one-time registration:

- Visit www.mypaymentsplus.com
- Follow the on-screen instructions to create an account
- Add your students using their Student ID number *Please have it ready.*

Don't know it? Contact Carolyn Jefcoat at cjefcoat@mmihq.com 662/299-6788



MyPaymentsPlusSM

K-12 Online Payment System

Powered by Horizon Software International

www.MyPaymentsPlus.com



How to Create a MyPaymentsPlus Account

Go to www.MyPaymentsPlus.com

- Click Here:



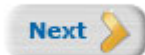
Step 1: Add your student/patron to the account.

- Select your state and school/school district from the dropdowns.
- Next, you will see the box below. Please select “I have a student enrolled or I am a staff member of this district.” (If you are the student, the same directions apply.)

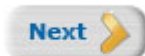
Please Select One

- I have a student enrolled or I am a staff member of this district.
- I am a guest and do not have a student enrolled.

- Enter your child’s student ID number and last name (if you are the student, please enter your information).
- Student ID numbers may usually be obtained by contacting your student’s school.
- If your child’s last name has a suffix, please keep this in mind when entering the last name.
Ex. “Smith Jr.” “Smith IV” “Smith-Arnold”
- Select:



- If you wish to add another student, repeat step 1.
- Select:



Step 2: Create your profile.

- Enter your name, address, and phone number.
- Enter an active e-mail address. It's important to enter a correct address so that you can receive e-mail reminders, username/password information, and payment confirmations.
- Select:



Step 3: Create your sign-in.

- Choose a "Username" that will be easy for you to remember.
- Enter a 7-20 character password. Keep in mind that your password is case sensitive. (1 number and 1 letter required).
- Enter a password hint to help you remember your password.
- Select:



Step 4: Confirm your profile.

- Verify that all information you entered is correct.
- If you need to change any of the information, you can click on the *Edit* link next to each section title.
- Select:



Step 5: Your registration is complete!

- Sign in by entering the username/password you created in "Step 1".

Step 6: Set up low balance notifications

- Go to "manage account" then "manage notifications". Select the box next to general and enter the low balance amount. We suggest \$5-\$10.

Questions? Visit our Parent Support Team via the Live Chat button on the front page of our website:

